



**School District of Clay County
Green Cove Springs, Florida**

**Teacher Inservice Center - Fleming Island High School
2233 Village Square Parkway**

**Hearings for Special Actions regarding Students - 3:00 p.m.
REGULAR MEETING - 7:00 P.M.**

March 18, 2010 Regular Meeting

Invocation

Pledge of Allegiance

Call to Order (7:00 p.m.)

1. Attendance

Minutes:

Present: Carol Studdard, District No. 2; Charles Van Zant, Jr., District No. 3; Frank Farrell, District No. 4 and Lisa Graham, District No. 5. Superintendent Ben Wortham was also present.

Carol Vallencourt, District No. 1, was not present due to illness.

Consent Agenda

Superintendent

2. C-1 Minutes of Special Meeting on 02/11/10, Student Disciplinary Hearings & Regular Meeting on 02/18/2010

Attachment: Minutes - Spec Mtg 02-11-10.pdf

Attachment: Disciplinary Hearings- 02-18-2010.pdf (Confidential Item)

Attachment: Minutes - Reg Mtg 02-18-10.pdf

3. C-2 Clay County Agricultural Fair Resolution - 2010

Attachment: Clay County Fair Resolution - 2010.pdf

Deputy Superintendent

4. C-4 Proposed Staff Allocation Changes for 2009-2010 & 2010-2011

Attachment: Allocation Summary - Current Backup March 18, 2010.xls.pdf

5. C-5 Donation of two (2) buses to Florida National Guard for use at Florida Youth Challenge Academy

Attachment: FYCA Bus Agreement 2010.pdf

6. C-6 Fuel Purchase Agreement between the Clay County School Board and the Clay County Board of Commissioners

Attachment: CCSB agreement with BCC.pdf

Human Resources

7. C-7 Personnel Consent Agenda

Attachment: Personnel Consent Agenda 3-18-10.pdf

8. C-9 Proclaim May 4, 2010, as National Teacher Day in Clay County and recognize the first full week in May as Teacher Appreciation Week

9. C-10 Proclaim April 18-24, 2010, as Administrative Professionals Week, and Wednesday, April 21, 2010, as Administrative Professionals Day in Clay County

Instruction

10. C-11 Co-Enrollee list for February 2010

Attachment: Co-Enrollees for February, 2010.pdf (Confidential Item)

11. C-12 Professional Development System and 2010-2015 Master Inservice Plan

Attachment: 2010 PD System.pdf

Attachment: MIP 2010-2015 1-25-2010.pdf

12. C-13 Student Travel

Attachment: Student Travel-March, 2010.pdf

Attachment: Student Travel-March, 2010 Addition.pdf

13. C-14 Quarterly Log of Student Travel

Attachment: BOARD BACKUP-QUARTERLY LOG January-March, 2010.pdf

14. C-15 Grant(s) Approval

Attachment: March Grant Review 2010.pdf

15. C-16 Bannerman Learning Center Placement in Lieu of Expulsion and ESE Alternative School Update

Attachment: BLC placements.pdf

16. C-17 Special Pupil Requests - 2010-2011; 2010/11 Non-Resident Admissions Guidelines - 2010-2011

Attachment: 2010-2011 SPR MEMORANDUM.pdf

17. C-18 Out of State/Overnight Travel for 4 teachers to University of South Carolina

Attachment: PLTW.pdf

18. C-19 Advertise Amendment to CCSB Policy 6GX-10-4.12 i, Health and Safety

Attachment: Policy Amend 4.12 i. Health and Safety.pdf

19. C-20 Clinical Education Agreement between Shands Teaching Hospital Starke and Keystone Heights High School

Attachment: Keystone Heights Jr-Sr High School revised kec 30210.pdf

Business Affairs

20. C-21 Warrants & Vouchers for FEBRUARY, 2010

Attachment: Warrants and Vouchers February 2010.pdf

21. C-22 Monthly Property Report - February, 2010 - Furniture/Equipment

Attachment: Furniture-Equipment Report-February, 10.pdf

22. C-23 Monthly Property Report - February, 2010 - AV Materials

Attachment: Audiovisual Report-February, 10.pdf

23. C-24 Monthly Property Report - February, 2010 - Software

Attachment: Software Report-February,10.pdf

24. C-26 Monthly Property Report - February, 2010 - Vehicles

Attachment: Vehicles Report-February, 10.pdf

25. C-27 Deletion of Certain Items Report - March, 2010

Attachment: Deletion Report-March, 10.pdf

26. C-28 Budget Amendments for the Month of February, 2010

Attachment: budget cover sheet impact stmt .pdf

Attachment: General Fund Revenue.pdf

Attachment: General Fund Appropriations.pdf

Attachment: Debt Service Funds.pdf

Attachment: Capital Projects Funds.pdf

Attachment: Special Revenue Funds - Food Service.pdf

Attachment: Special Revenue - Other.pdf

Attachment: State Fiscal Stabilization Funds.pdf

Attachment: ARRA FUNDS.pdf

Attachment: Internal Service Funds.pdf

27. C-29 Write off Non-Sufficient Funds (NSF) Checks at MHS, RVE, OLJH, LAJH, and MBE

28. C-30 RFP to Be Awarded March 2010

Attachment: RFP Web Enrollment.pdf

Attachment: RFP Addendum.pdf

29. C-31 Payroll Calendars for School Year 2010-2011

Attachment: Payroll Calendars 10-1120100302173214858.pdf

Support Services

30. C-32 Pre-Qualification of Contractors

Attachment: Contractor List March.pdf

31. C-33 Annual Florida Inventory of School Houses (FISH) Certification

Attachment: FISH Certification.pdf

32. C-34 Lakeside Junior High School Building 5 Air Conditioner Replacement Contract Award

Attachment: LJH HVAC Bid Tab.pdf

33. C-35 S. Bryan Jennings Elementary School Buildings 4-9 Re-Roof Contract Award

Attachment: SBJ Reroof Bid Tab.pdf

34. C-36 Tynes Elementary School Building 2 HVAC Replacement Contract Award

Attachment: Bid Tab TES HVAC Replacement.pdf

35. C-37 Clay Hill Elementary School Building 2 HVAC Replacement Contract Award

Attachment: Bid Tab CHE HVAC Replacement.pdf

36. C-38 Clay High School Building 5 HVAC Replacement Contract Award

Attachment: Bid Tab CHS HVAC Replacement.pdf

37. C-39 Ridgeview Elementary School Building 1 HVAC Replacement Contract Award

Attachment: Bid Tab RVE HVAC Replacement.pdf

38. C-40 Clay High School Buildings 1, 2, and 3 Electric Panels Replacement Contract Award

Attachment: CHS Bldgs 1,2,3 Electric Panels Replacement.pdf

39. C-41 Clay High School Building 1 Duct Board Replacement (Phase IV) Contract Award

Attachment: CHS Bldg 1 Duct Board Replacement.pdf

40. C-42 Final (Phase III) Plans and Specifications for Middleburg High School Lighting and Ceiling Replacement

41. C-43 Schematic/Preliminary (Phase I & II) Plans and Specifications for Keystone Heights Elementary School New Administration Building

Adoption of Consent Agenda

42. Adoption of all remaining Consent Items

Motions:

Approve Consent Items as presented, with the exception of C-3, C-8 and C-25 which were moved to Discussion. - PASS

Vote Results

Motion: Carol Studdard

Second: Charlie VanZant

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Not Present
Charlie VanZant	- Aye

Recognitions and Awards

Scheduled Citizen Requests

Presenters

Discussion Agenda

School Board Attorney

43. C-3 (Studdard) Advertise Amendments to CCSB Policy 6GX-10-4.06 I. Student Assignments

Attachment: Policy Amend 4.06 I. Student Assignment.pdf

Minutes: Mr. Bickner addressed and explained the purpose of this policy change. The following statement will be added, *"This paragraph does not apply to requests for special pupil assignment made by the student, parent or guardian."*

Motions:

Approve amendments to policy 4.01 I. as submitted. - PASS

Vote Results

Motion: Carol Studdard

Second: Charlie VanZant

Frank Farrell	- Aye
Lisa Graham	- Aye
Carol Studdard	- Aye
Carol Vallencourt	- Not Present
Charlie VanZant	- Aye

Human Resources

44. C-8 (Van Zant) Appointment of Clay County School Board's CCEA and CESPBA Bargaining Team Members for 2010-2011

Minutes: Mr. Van Zant requested having workshops between each Board meeting for the rest of this year and possibly into the next year, with the first meeting being only to identify all the major components of the budget. The Superintendent gave a brief overview of the budgeting process and time line. It was decided that a date for the first workshop would be established at the May Board meeting.

Motions:

Approve the bargaining team members for 2010-2011 as presented. - PASS

Vote Results

Motion: Charlie VanZant

Second: Frank Farrell

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

45. Human Resources - Special Action "A"

Attachment: HR Special Action A 3-18-10.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Charlie VanZant

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Frank Farrell - Aye

Lisa Graham - Aye

46. Human Resources - Special Action "B"

Attachment: HR Special Action B 3-18-10.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Charlie VanZant

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

47. Human Resources - Special Action "C"

Attachment: HR Special Action C - 3-18-10.pdf (Confidential Item)

Motions:

Approve the action as presented. - PASS

Vote Results

Motion: Carol Studdard

Second: Charlie VanZant

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Business Affairs

48. C-25 (Farrell) Monthly Financial Report for February, 2010

Attachment: PAGE 1 MONTH FIN-Sum Cash-Feb,2010.pdf

Attachment: PAGE 2 MONTH FIN GREV.pdf

Attachment: PAGE 3 MONTH FIN Feb,2010-GREXP.pdf

Attachment: PAGE 4 MONTH FIN Feb,2010-DSREVEXP.pdf

Attachment: PAGE 5 Capital Projects Feb,2010.pdf

Attachment: PAGE 6 Capital Projects By Project Feb,2010.pdf

Attachment: PAGE 7 MONTH FIN Feb, 2010-CAP PROJ FUNDS.pdf

Attachment: PAGE 8 MONTH FIN Feb, 2010-FOOD SERVICE.pdf

Attachment: PAGE 9 MONTH FIN Feb, 2010-SPREV42X.pdf

Attachment: PAGE 10 MONTH FIN Feb, 2010-ARRA-SPREV43X.pdf

Attachment: PAGE 11 MONTH FIN Feb, 2010-INSURANCE.pdf

Minutes: Mr. Farrell inquired about information on the School Board's investments and the latest on our fund balance. Dr. Copeland indicated we should soon receive information from the Florida Education Investment Trust Fund as to when school districts can use their services. The fund balance continues to decline due to additional payroll costs. Dr. Copeland also stated that the health insurance increase could be a challenge for us this year.

Motions:

Approve monthly financial report for February, 2010, as presented. - PASS

Vote Results

Motion: Frank Farrell

Second: Carol Studdard

Frank Farrell - Aye

Lisa Graham - Aye

Carol Studdard - Aye

Carol Vallencourt - Not Present

Charlie VanZant - Aye

Presentations from the Audience

49. Speakers

Minutes:

Beth Capps requested an approval of a previously denied

Fleming Island High NJROTC field trip.

Superintendent Wortham provided information and procedures for approving out-of-state field trips. Although the trip did not meet the guidelines, the decision was reversed to allow the field trip.

Eric Seagren publicly thanked the Superintendent for allowing the trip to take place.

Theresa Hankel and Liz Crane spoke in opposition of S.B. 6 - Teacher Quality

Superintendent Requests

50. Community in Schools

Minutes:

Superintendent Wortham referenced a packet he had provided to the Board earlier on the "Community in Schools Program." The Superintendent recommended we look at the program which should generate interest/involvement among agencies and businesses to provide resources to meet student needs. This program is already established in St. Johns, Putnam, Bradford and Duval counties. The Board gave consensus to extend a letter of invitation to the State CIS Office.

51. Comments

Minutes:

Mr. Wortham reminded everyone of this year's "Grownup Day to Play" on April 18th at O2B Kids from 5:00-8:00 p.m. (adults only).

Mr. Wortham asked Mr. Bickner, our Board Attorney, to speak to the topic on the Charter Review Committee agenda regarding term limits on Clay County School Board members and the Superintendent. Mr. Bickner is of the opinion that it is absolutely illegal and they have no authority to do this.

52. Instructional Strategies

Minutes: The Superintendent presented a 3-minute powerpoint on "40 Strategies in 40 Hours" resulting from the "Creating Meaningful Change" Workshop. Mr. Wortham expressed his gratitude to the efforts of our principals.

School Board's Requests

53. Request Discussion on Health Insurance Bid (Lisa Graham)

Minutes:

Mrs. Graham inquired about the rising cost of health care. Dr. Copeland explained that there had been no significant increase in cost in the last several years with our current carrier. However, recently a proposal was received from Aetna for the 2010-2011 year and the increase will be significant (approximately 28.4%). The Insurance Committee met and determined that we should go out for bid on health care this year. We are presently in the process of developing an RFP.

Mrs. Studdard nominated Frank Farrell to serve on the proposal committee.

54. Comments

Minutes:

Mrs. Graham thanked Mr. Elliott for the information packet on the security cameras. Mr. Elliott discussed the issue of funding this project.

Mr. Farrell reminded the Board that he and Mr. Van Zant will be in Tallahassee March 24, 25 and 26 to attend "Day in the Legislature". Other items were: Accreditation Review - possible workshop; Auditor General's Report - would like comments from Dr. Copeland in the near future; Science Fair - very impressed with the students work; and SB 6 (Thrasher Bill), presented an article on predicting success in teaching.

Mrs. Studdard reminded everyone to attend the Clay County Fair - open April 1st.

Mr. Van Zant thanked the Superintendent for he decision on the NJROTC trip.

Attorney's Requests

55. Attorney Client Session (Closed to the Public)

Minutes: The Board meeting was recessed at 8:53 p.m., at which time the Attorney/Client Session was convened. At 9:15 p.m. the Attorney/Client Session was adjourned, the public Board meeting was reconvened and then adjourned.

Adjournment (9:15 p.m.)

Superintendent

Chairman